



Lamar University – M.Ed. in Educational Technology Leadership

Internship Plan: Field-based Experience Activity (Internship Plan Template)

Amy Zbylut

Name of Intern

16

Cohort Group

November 3, 2010

Date

The Field-based Experience component of the Internship Plan is a brief, but specific document indicating your overall approach to the Internship program. The Internship is organized around eight ISTE Technology Facilitator Standards, the 33 Performance Indicators and the 78 Performance Tasks. Using this document, you will identify the field-based activities you will approach and indicate which of the eight ISTE Technology Facilitation standards and 33 Performance Indicators were addressed in each activity. You will provide a brief description of each activity, resource person, and a completion date for each activity. This activity should be completed with and approved by your site mentor.

You are to plan at least one activity in each of the 33 Performance Indicators found in the text. If an activity is applicable to more than one performance indicator it must be identified under all applicable tasks.

Use this chart to develop your Internship Plan for Part 1 of your Week 5 EDLD 5306 assignment. When you open this file, immediately save it as “*yourname_Draft Internship Plan*,” and work on this saved file as you revise and update your plan.

		Brief Activity Summary	Resource Person	Projected Date of Completion
Standard I. Technology Operations and Concepts	TF- I.A	Conduct a needs assessment for the campus and classrooms. Create partnerships with local businesses to assist with campus and classroom needs. Provide job-embedded training and provide on-going, in-class support to teachers based on campus and classroom needs.	Site Mentor; Librarian; Campus Admin.; Teachers	03/01/2012
	TF – I. B	Attend and provide professional development on using Web 2.0 & 21st Century technology tools; serve as the Technology Integration Mentor for campus & teacher support. Research and subscribe to technology and school administrator RSS feeds & journals.	District Technology Department; Region 10 Education Service Center; Site Mentor	03/01/2012

		Activity Summary	Resource Person	Projected Date of Completion
Standard II. Planning and Designing Learning Environments and Experiences	TF-II.A	Develop a Moodle site for teachers to collaborate on lesson plan development, technology integration, and professional development	District Technology Department; Region 10 Education Service Center; Site Mentor	02/01/2011
	TF-II.B	Use the campus Moodle site to provide resources, collaboration, feedback, and assist teachers and staff with Web 2.0 technologies	District Technology Department; Region 10 Education Service Center; Site Mentor; teachers	03/01/2012
	TF-II.C	Create Professional Development lessons over ICORE, Exceeds, & Mydata Portal.	District Technology Department; Site Mentor; Donna Hudson	12/01/2010
	TF-II.D	Model the use of wordle & quizlet.com and show how to integrate those resources into Core Curriculum.	Site Mentor; teachers	12/15/2010
	TF-II.E	Use ICore with students and teachers to integrate current technologies into Core curriculum. Assist teachers with implementing and managing ICore. Serve as Technology Integration mentor (TIM) with content integration and teacher support.	ICore Support & Coordinator; Site Mentor; teachers	06/01/2011 (Will continue to 03/01/2012 if license is renewed)
	TF-II.F	Support, develop, facilitate, and use Web 2.0 technologies in order to provide mentoring and integration of technology on our campus. Research, identify, model, and apply concepts and methods to integrate technology into Core Curriculum. Discuss, evaluate, and integrate 21 st Century teaching methods and technologies. Assist students and teachers with technologies. Participate in and facilitate continued professional development. Collaborate with	District Technology Department; Amber Jackson; Site mentor; Campus Admin.; Teachers; Region 10 Education Service Center; Librarian; Campus Based	03/01/2012

		students, staff, district, and community on technology integration and related issues to technology.	Technician (CBT)	
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		Activity Summary	Resource Person	Projected Date of Completion
Standard III. Teaching Learning, and the Curriculum	TF-III.A	Design at least two technology-integrated curriculum units for using research-based decisions; incorporating student assessment tools; collaborate with and mentor other teachers.	Campus Admin.; District Technology Department; Region 10 Education Service Center; Site Mentor; teachers	03/01/2012
	TF-III.B	Use Reasoning Minds with students to integrate technology, problem-solving, and math curriculum. Evaluate and assess student performance based on TEKS.	Reasoning Minds; Campus Admin.; Campus Math teachers	06/01/2011 (Will continue to 03/01/2012 if license is renewed)
	TF-III.C	Provide job-embedded training and provide on-going, in-class support to teachers.	Site Mentor; Librarian; Campus Admin.; Teachers	03/01/2012
	TF-III.D	Attend professional development on using Web 2.0 & 21st Century technology tools; serve as the Technology Integration Mentor for campus & teacher support	District Technology Department; Region 10 Education Service Center; Site Mentor	03/01/2012
	TF-III.E	Summarize and present research findings from Marc Prensky regarding the topics of Digital Natives and Digital Immigrants.	Campus Admin.; Site Mentor; Librarian/Media Specialist	04/01/2011

		Activity Summary	Resource Person	Projected Date of Completion
Standard IV. Assessment and Evaluation	TF-IV.A	Research ways to improve our TELPAS/RPTE ratings. Collaborate with staff and district to analyze methods for improvement. Attend training on TELPAS/RPTE. Prepare computers, teachers, and students for online TELPAS/RPTE testing and administer the test.	System Wide Testing (District); District Technology Department; Counselor; Campus Admin.	04/08/2011
	TF-IV.B	Use EInstruction & other technology tools to provide job-embedded training and provide on-going, in-class support to teachers. Integrate technology and Core curriculum to evaluate and assess student performance based on TEKS. Use MyData Portal, AEIS, Progress Monitoring, and RTI to analyze student strengths and weaknesses.	EInstruction/CPS website; Campus Admin.; District Technology Department; Region 10 Education Service Center; Site Mentor; teachers	03/01/2012
	TF-IV.C	Examine and apply the results of a research project that includes evaluating the use of a specific technology. Our goal is to find ways to make our Professional Learning Communities (PLCs) more relevant and effective. We want all members to actively share, participate, and lead PLCs. We also want our campus to have the shared vision that effective PLCs will increase student achievement and allow educators to grow professionally. The goal of our PLCs is to enhance our effectiveness as professionals so that students benefit. Action Inquiry: What can we do to make PLCs more relevant and effective on our campus?	Amy Zbylut PLC Members Daniel Salinas Loretta Darden Site Mentor	05/15/2011

		Activity Summary	Resource Person	Projected Date of Completion
Standard V. Productivity and	TF-V.A	Use resources from the District & Region 10 to support ongoing professional growth related to technology. Attend Region 10's Annual Technology conference. (GOAL: Get at least 2 other Campus employees to attend.)	Campus Admin.; District Technology Department; Region 10 Education Service Center; Site	05/10/2011

			Mentor; Librarian; CBT; teachers	
	TF-V.B	Create a proposal for a campus-based technology committee, to include District Technology Department, Campus Administrators, Technology Integration mentor (TIM), Campus Based Technician (CBT), Librarian and teachers from a variety of disciplines. Meet regularly to discuss research-based decision-making, appropriate projects and goals. Implement projects to improve classroom & campus technology integration.	Campus Admin.; District Technology Department; Region 10 Education Service Center; Site Mentor; Librarian; CBT; teachers	10/15/2010
	TF-V.C	Design and create a digital instructional units for students. Units will teach about copyrights, CyberBullying, and how to appropriately communicate in digital environments. <i>On the Spot</i> videos will also be created to reinforce Core Curriculum.	Campus Admin.; District Technology Department; Site Mentor; Librarian; teachers; students	11/15/2010 (CyberBullying, Copyrights, & Netiquette) 03/01/2012
	TF-V.D	Recruit at least 2 teachers to participate in my online wiki. Create a team activity to allow collaboration over current technology and how to use our campus technology effectively.	Campus Admin.; Site Mentor; teachers;	12/01/2010 (Create) 06/01/2011 (Maintain & Use)

		Activity Summary	Resource Person	Projected Date of Completion
Standard VI. Social, Ethical, Local and	TF-VI.A	Create staff and parent email groups in order to communicate with parents and staff. Send out weekly emails to parents and staff.	District Technology Department; Campus Admin.; Site Mentor; teachers; parents	11/01/2010 (Create) 06/01/2011 (Maintain & Use)

	TF-VI.B	Create an interactive student and teacher website. Include a links page that will promote professional development and integration of technology into Core Curriculum.	District Technology Department; Campus Admin.; Site Mentor; teachers; students	12/01/2011
	TF-VI.C	Technology Integration Mentor: Support, develop, facilitate, and use Web 2.0 technologies in order to provide mentoring and integration of technology on our campus. Research, identify, model, and apply concepts and methods to integrate technology into Core Curriculum. Discuss, evaluate, and integrate 21 st Century teaching methods and technologies. Assist students and teachers with technologies. Participate in and facilitate continued professional development. Collaborate with students, staff, district, and community on technology integration and related issues to technology.	District Technology Department; Amber Jackson; Site mentor; Campus Admin.; Teachers; Region 10 Education Service Center; Librarian; Campus Based Technician (CBT)	03/01/2012
	TF-VI.D	Recommend and demonstrate use of appropriate technology resources to promote safe and healthy use of technology. This will be accomplished via email, class website, professional development, in-class support, video tutorials, and upon teacher request.	District Technology Department; Amber Jackson; Site mentor; Campus Admin.; Teachers; Region 10 Education Service Center; Librarian; Campus Based Technician (CBT)	03/01/2012 (Ongoing, but initial recommendations will be completed by 1/1/2011)
	TF-VI.E	Develop a summary and flexible schedule for achieving equitable access to technology resources for all students and teachers.	Site mentor; Campus Admin.; Teachers; Librarian;	12/01/2010

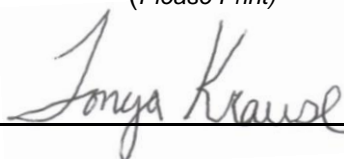
	Activity Summary	Resource Person	Projected Date of Completion
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Standard VII. Procedures, Policies, Planning, and Budgeting for Technology Environments	TF-VII.A	Attend training on TELPAS/RPTE. Prepare computers, teachers, and students for online TELPAS/RPTE testing and administer the test. Prepare computers, teachers, and 5 th Grade students for the District's online <i>Technology Literacy Assessment</i> (TLA) testing. Administer the test.	System Wide Testing (District); District Technology Department; Amber Jackson; Counselor; Campus Admin.	04/08/2011 05/15/2011
	TF-VII.B	Provide professional development for campus staff on StarChart. Assist teachers with completing the Texas StarChart. Review the Acceptable Use Policy (AUP) & Copyright Laws with campus. Create a proposal for a campus-based technology committee, to include District Technology Department, Campus Administrators, Technology Integration mentor (TIM), Campus Based Technician (CBT), Librarian and teachers from a variety of disciplines. Meet regularly to discuss research-based decision-making, appropriate projects and goals. Implement projects to improve classroom & campus technology integration.	District Technology Department; Amber Jackson	10/15/2010 Technology Committee will meet every two weeks throughout the school year. Star Chart, AUP, & Copyright Laws sessions will be given at the beginning of each school year. (Reviewed as needed.)
	TF-VII.C	Present at the District's 21 st Century Conference using Flip Cameras, video editing software, and Core Curriculum integration.	District Technology Department; Site mentor	11/13/2010

		Activity Summary	Resource Person	Projected Date of Completion
Standard VIII. Leadership and Vision	TF-VIII.A	Prepare computers, teachers, and 5 th Grade students for the District's online <i>Technology Literacy Assessment</i> (TLA) testing. Administer the test.	District Technology Department; Amber Jackson	05/15/2011
		Locate and disseminate current research in educational technology and campus <i>vision</i> . Collaborate with staff and stakeholders to create a campus <i>vision</i> that provides ownership and buy-in.		08/16/2011

	TF-VIII.B	Create, maintain, and update the Campus Instructional Calendar using Google Calendar. Develop a flexible schedule for technology integration that allows me to provide in-class support on a regular basis. Collaborate with staff on calendar contents and provide staff development on how to use and implement the contents on the calendar. Develop and implement activities that will allow our campus to improve on technology use through a flexible schedule.	District Technology Department; Campus Admin.; Site Mentor; teachers	08/15/2011
	TF-VIII.C	Build, promote, and implement technology alliances and partnerships using ICore, Reasoning Minds, Smart Technologies, EInstruction, and Rosetta Stone. Cont.: Build, promote, and implement technology alliances and partnerships using Wikis, Smart Technologies, EInstruction, AEIS Comparison Campuses, and Region 10.	ICore; Reasoning Minds; Rosetta Stone; Smart Technologies; Campus Admin.; Site Mentor; Librarian/Media Specialist; teachers	06/01/2011 (Will continue to 03/01/2012 if license is renewed with related partnerships)
	TF-VIII.D	Create an interactive student and teacher website. Include a links page that will promote professional development and integration of technology into Core Curriculum. Participate in the District's discussion boards through Moodle in order to assist in the development of strategic plans to improve technology.	District Technology Department; Campus Admin.; Site Mentor; teachers; students	12/01/2011
	TF-VIII.E	Create a survey for campus employees and students to participate in. Survey will determine needed modifications in technology implementations.	District Technology Department; Campus Admin.; Site Mentor; teachers	08/15/2011

Site Mentor:

Name: Tonya Krause
(Please Print)Title: Campus Instructional LeaderSignature:  Date: August 3, 2011